

**Part A: For soft Activities**

S.No	Activity	Action to be taken	Coordinator from the Institute	Executing Agency	Date & Duration	Frequency	Whether continuing from last action plan or new activity	Indicator to measure outcome (quantifiable)	Estimated Expenditure
1	Social efforts for training/ internship/ placement of weak students	1. Preparation of Student, Company and alumni Database (Branchwise) and placement Brochure	Prof. Unashankar Devangan, Prof. Vivek Singh Rathore, Prof. Uday Khakha	Project Institute through TPO Team, TPO Nodals and Empanelled vendor of NPTU	Continuous	Continuous	Continued from last action plan	Improvement in job placement	9.20,000
		2. Career Counselling for Student: appointment of counsellor (internal/external); Conducting Brainstorming Sessions for students			Continuous	Continuous	Continued from last action plan		
		3. Conducting HR summits			Jan-Feb 2020	Yearly	New activity		
		4. Contacting Alumni to invite companies on campus			Continuous	Continuous	Continued from last action plan		
		5. Employability / Psychometric/ Diagnostic Test of all students;			Jan-Feb 2020	Yearly	Continued from last action plan		
		6. Signing of MoU's with the companies for on-campus placement			Continuous	Continuous	Continued from last action plan		
		7. Organizing mock GD rounds through specialized trainees			Jan-Feb & March April 2020	Every semester	Continued from last action plan		
		8. Encouraging students for internships in industries			Continuous	Every semester	Continued from last action plan		
		9. Exposure to industrial environment & working through Industrial Visit for students			Continuous	Every semester	Continued from last action plan		
		10. Formation of Industry Consultation Committee (ICC)			Continuous	Continuous	Continued from last action plan		
2	Sharing information and knowledge about engineering courses and institutions	1. Institutes to organize Camps at school in the rural areas to share information and knowledge about engineering education. Students from third year and final year to participate in these camps. Discussion to be held on entrance exam requirement, scholarships available, and future prospects to encourage students from rural areas	Prof. Vivek Singh Rathore & Prof. Manesh Mandavi	Project Institute & State Govt. Dept. dealing with secondary and Technical education	January, 2020	Yearly	New activity	Increased no. of students from rural areas especially girls	20,000
		2. Institute will arrange a visit for nearby school students to this engineering college to give exposure to them about Facilities of Laboratory, Library, etc			January, 2020		New activity		
3	Institution to improve non-cognitive and soft skills including communication and presenting skills through their wide use in curriculum/project-based work, and where needed to provide special skills training to students with	1. Employability Skills Training for first year students	Dr. Seema Chouhan	Service providers empanelled by NPTU	January, 2020 to April, 2020	Yearly	New activity	Improvement in Transition Rate & Job Placement	Nil
		2. Compulsory Presentations in the Lab classes			Continuous	Every semester	New activity		
4	Provide appropriate infrastructure for physically challenged students	1. Constitute a committee of student representatives and faculty member (preferably one from PD category) to prepare a report providing requirement of facilities like Ramps, lifts, Toilets (separate for male and female students and faculty), Braille Signages and auditory signal, tactile flooring etc in academic and hostel area for physically challenged students	Dr. G S Singh	Project Institute	January, 2020	Yearly	New activity	Increase in Admission of disabled students due to improved facilities	Nil
		2. Two Ramp Facility for connecting ground floor to first floor for both building of the Institute					New activity		
5	Hold innovative and knowledge sharing workshops yearly to improve knowledge sharing	3. From Washrooms is proposed to be made updated for physically challenged person	Prof. Aditya singh	Project institute through PWD	Proposal is already sent	As per Requirement	New activity	No of thematic workshops organized participated students attended.	2,00,000
		1. A National Conference on "Environment Concern for Industrialization" is to be organized.	Dr. M. L. Agrawal		February, 2020	Yearly	New activity		
		2. Institute to invite external experts from various industries, Alumni to share their experience and ideas	Respective HODs	Project Institute	Continuous	Every semester	Continued from last action plan		
		3. Workshop on "Good Practices on Equity" is to be organized	Dr. Seema Chouhan	Project Institute	March, 2020	Yearly	New activity		

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6	Training teachers in subject matters and pedagogy, particularly to improve the performance of weak students	1. Institute will encourage its faculty to attain such programs at institute of higher learnings like IITs and NITs	Prof. Umashankar Dewangan	Project Institute & SPTU	Continuous		Yearly	Continued from last action plan		Percent of planned training completed as reported	7,00,000		
		2. Institute will arrange FDP for their faculties in the area of pedagogy, domain training.			May, 2020	Continued from last action plan							
		3. Training Needs Analysis to be carried out by external expert for all teachers to understand the skills required to effectively teach to different learning styles.			May, 2020	New Activity							
		4. Awareness programmes will be conducted for teachers of the institute about the approaches to teaching, evaluation procedure etc which they should address in case of students.			June, 2020	New Activity							
		5. Institute to carry out satisfaction survey feedback to assess training achievements			June, 2020	New Activity							
7	To identify weaknesses in all students and take remedial steps	1. Induction of first year students	Dr. G S Singh	Project Institute & Empowered vendor of NPTU	August, 2020	Yearly	Continued from last action plan	Transition Rate improvement	4,00,000				
		2. Identifying slow learner students in First year by taking assessment test and considering <50% score as criteria for slow learner students.			April & September, 2020	Every semester			Nil				
		3. Remedial classes to be taken thereafter			September, 2020				70,000				
		4. AMCAT exam to be conducted			August, 2020	Yearly			1,10,000				
		8			Make campuses physically and socially gender friendly, specially provide adequate and suitable facilities to woman students and faculty	1. Availability of separate Toilets for boys and girls, gender inclusive toilets for transgender students. Availability of Girls Common Room attached with washroom & Sanitary Pad Vending Machine			Prof. Aditya singh	Project Institute through PWD	Already Done	Continuous Maintenance	Continued from last action plan
2. Creche Facility to help women accommodate both their personal and professional lives	Proposal is to be sent		Proposal is to be sent	1,00,000									
3. Raising awareness by incorporating gender identity topics into orientation session for new students, staff and faculty	August, 2020		Yearly	30,000									
1. Facility of English Language Lab (No. of Computers equipped with Language Software to be increased from 10 to 25)	Prof. Indrani Borkar		Project Institute	Continuous		Every semester	New activity	Improvement in Transition Rate & Job Placement			209,100		
2. Literary Club to improve Confidence Level, creativity & communication skills among students	Prof. Indrani Borkar & Prof. Vivek Singh Rathore			Continuous							20,000		
9	To improve language competency, soft skills and confidence level	1. At present all regular and TEQIP facilities are MEM Tech qualification So Promote few faculties at nearby QIP Centre for Qualification Upgradation and to enrol in Part-time PhD.		Prof. umashankar Dewangan	Project Institute	Continuous			Yearly	Continued from last action plan	Increase in the Percentage of teachers enrolled in Ph. D. reported yearly	Nil	
		2. Promote faculty to participate in research, development activities and consultancy.				Continuous							
		3. Deputation to seminars, conferences and presentation of research papers				Continuous							
		1. Provide multiple channels for filing complaints. Such as Telephone no, email address, complaint box etc to ensure anonymity should be shared with the students/faculty	Continuous										
		2. The complaints to be resolved in 14 working days and actions to be taken to be informed to the complainant and Any unresolved or unsatisfactory case to be reported to the state level GRM for necessary action.	Continuous										
10	Give under qualified teachers priority in opportunities to upgrade their domain knowledge	1. Constitute a gender committee at the institution	Dr. Seema Chaudhan	Project Institute	Continuous	As & when required	Continued from last action plan	No. of complaints received, and time taken to address grievance	Nil				
		2. Counselling to needy female student/ staff.			Continuous								
		Develop Peer learning Groups of 4-5 students (from diverse academic backgrounds/genders) for joint projects & NSS Activities (faculty being the resource person)			Continuous								
		1. Constitute a gender committee at the institution			Continuous								
		2. Counselling to needy female student/ staff.			Continuous								
11	A two tier grievance redress mechanism (GRM)	1. Constitute a gender committee at the institution	Dr. M. T. Agrawal, Prof. Manucl Mandavi	Project Institute	Continuous	As & when required	Continued from last action plan	Improvement in Transition rate	Nil				
		2. Counselling to needy female student/ staff.			Continuous								
		Develop Peer learning Groups of 4-5 students (from diverse academic backgrounds/genders) for joint projects & NSS Activities (faculty being the resource person)			Continuous								
		1. Constitute a gender committee at the institution			Continuous								
		2. Counselling to needy female student/ staff.			Continuous								
12	Ensure that institutional mechanism to protect and address the needs and concern of women students are established	1. Constitute a gender committee at the institution	Dr. G S Singh	Project Institute	Continuous	As & when required	Continued from last action plan	Improvement in Transition rate	Nil				
		2. Counselling to needy female student/ staff.			Continuous								
		Develop Peer learning Groups of 4-5 students (from diverse academic backgrounds/genders) for joint projects & NSS Activities (faculty being the resource person)			Continuous								
		1. Constitute a gender committee at the institution			Continuous								
		2. Counselling to needy female student/ staff.			Continuous								
13	Peer learning Groups of students	1. Constitute a gender committee at the institution	Dr. G S Singh	Project Institute	Continuous	As & when required	Continued from last action plan	Improvement in Transition rate	Nil				
		2. Counselling to needy female student/ staff.			Continuous								
		Develop Peer learning Groups of 4-5 students (from diverse academic backgrounds/genders) for joint projects & NSS Activities (faculty being the resource person)			Continuous								
		1. Constitute a gender committee at the institution			Continuous								
		2. Counselling to needy female student/ staff.			Continuous								
14	Appointing Student Mentors and Faculty Advisors for students	1. Constitute a gender committee at the institution	Dr. G S Singh	Project Institute	Continuous	As & when required	Continued from last action plan	Improvement in Transition rate	Nil				
		2. Counselling to needy female student/ staff.			Continuous								
		Develop Peer learning Groups of 4-5 students (from diverse academic backgrounds/genders) for joint projects & NSS Activities (faculty being the resource person)			Continuous								
		1. Constitute a gender committee at the institution			Continuous								
		2. Counselling to needy female student/ staff.			Continuous								

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Part B: For Minor civil works

S.No	Activity	Coordinator from the Institute	Executing Agency	Date & Duration	Indicator to measure outcome (quantifiable)	Estimated Expenditure
1	Two Ramp Facility for connecting ground floor to first floor for both building of the institute				41,00,000	
2	Four Washrooms is proposed to be made updated for physically challenged person	Dr. M L Agrawal & Prof. Aditya Singh	Project Institute through PWD	Upto September, 2020	Increase in Admission of disabled students due to improved facilities	4,00,000
3	Creche Facility to help women accommodate both their personal and professional lives				No. of Beneficiaries	1,00,000

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