



**Minutes of Second B.O.G. Meeting Held On 14/10/2017 at Rest House Kharang Dam Bilaspur (C. G.)**

The second BOG Meeting under TEQIP-III of Govt. Engineering College, Bilaspur was held on 14.10.2017 at Rest House Kharang Dam. The meeting was chaired by Prof. A. K. Biswas, Director NIT Rourkela. The members attended the meeting were

1. Prof. A K Biswas, Director NIT Rourkela	-	Chairman
2. Mr. Santosh Kumar, G M NTPC Seepat, Bilaspur	-	Member
3. Mr. A D Patil, CSVTU Nominee, Bhilai	-	Member
4. Dr B K Sthapak, former Vice Chancellor CSVTU Chhattisgarh	-	Member
5. Prof. Abhitabh Dubey, DTE Nominee	-	Member
6. Dr. M L Agrawal, Professor, Dept. of Civil Engg GEC Bilaspur	-	Member
7. Dr. G K Agrawal, Professor Dept. of Mech. Engg., GEC, Bilaspur	-	Member
8. Dr. B S Chawla, Principal, Govt. Engg. College, Bilaspur	-	Member Secretary

In the meeting, following decisions were taken –

**AGENDA FOR ACTIVITIES & EXPENDITURE FROM TEQIP-III FUND**

**Agenda no. 1** : Status of expenditure as on 30<sup>th</sup> September in Teqip III fund. (See page no 1-2 of Agenda Book)

**Decision** : BOG members expressed satisfaction over expenditure status.

**Agenda no. 2** : Proposal for one week induction training program for first year students. (See page no 3-5 of Agenda Book)

**Decision** : Approved for Rs 400000/-(Four lacs) and BOG suggested that one week program should be organized in semester breaks including external experts from mentor institute and local experts.

**Agenda no 2a** : Submission of information regarding AICTE mandate.(See page no 6-12 of Agenda Book).

**Decision** : BOG members observed different activities and suggested to accomplish these activities.

**Agenda no. 3** : Proposal for procurement of 55 inch LED TV for SWAYAM PRABHA. (See page no 13-14 of Agenda Book)

**Decision** : Approved for Rs 232000/-(Two lacs thirty two thousand) as proposed.

**Agenda no 4** : Proposal for sitting fee of non-official members of BOG. (See page no 15-16 of Agenda Book)

**Decision** : Rs 5000/- (Rs five thousand only) sitting fee is approved by BOG for external members as per NPIU guidelines. It is suggested to deduct 10% income tax. Sitting fee will be given retrospectively.

**AGENDA FOR ACTIVITIES & EXPENDITURE FROM COLLEGE DEVELOPMENT FUND**

**Agenda no 5** : Proposal for MS office license for various sections of the Institute.(See page no 17 of agenda book).

**Decision** : Approved for 554000/- (Rs Five lacs and fifty four thousands only) as proposed.

**Agenda no 6** : Proposal for TV in new building, CCTV monitor in boys and girls hostel. **(See page no 18 of Agenda Book)**

**Decision** : Approved for 100000/- (Rs one lac only) as proposed.

**Agenda no 7** : Proposal for office items in TPO section (See page no 19 of Agenda Book)

**Decision** : Approved for 861000/- (Rs Eight lacs and sixty one thousand only) as proposed.

**Agenda no 8** : Proposal for one smart class room in Mechanical Department. **(See page no 20 of Agenda Book)**

**Decision** : Approved for 200000/- (Rs two lacs only) as proposed.

**Agenda no 9** : Proposal for water coolers and water purifiers for students.( See Page no 21 of agenda book).

**Decision** : Approved for 180000/- (Rs one lac and eighty thousand only) as proposed.

**Agenda no 10** : Proposal for biometric attendance of students. **(See page no 22 of Agenda Book)**

**Decision** : Approved for 680000/- (Rs six lacs and eighty thousand only) as proposed.

**Agenda no 11** : Proposal for CCTV in Shaheed Veer Narayan Singh Boys hostel. **(See page no 23 of Agenda Book)**

**Decision** : Approved for 100000/- (Rs one lac only) as proposed

**Agenda no 12** : Proposal for various facilities in Girls Hostel. **(See page no 24-25 of Agenda Book)**

**Decision** : Detailed specifications and justification needed. Proposal should include 5 years AMC and comprehensive warranty .

**Agenda no 13** : Proposal for necessary items in Panchsheel hostel. **(See page no 26-28 of Agenda Book)**

**Decision** : Comments of BOG members were  
a. Typographical errors to be removed.  
b. BOG expects good quality of civil work for the benefit of the students.  
c. Justification needed,  
d. Items should be categorized as in agenda 14.

**Agenda no 14** : Proposal for procurement of equipments in Amarkantak boys hostel. **(See page no 29-30 of Agenda Book)**

**Decision** : Comments of BOG members were  
a. Detailed specifications are required.  
b. Similar items should be purchased in a consolidated way in all hostels.

**Agenda no 15** : Proposal for Electrical appliances and goods in Shaheed Veer Narayan Singh Hostel. **(See page no 31 of Agenda Book)**

- Decision** : Resubmission with detailed specifications is suggested.
- Agenda no 16** : Procurement of ceiling and cabin fans for collage building. (See page no 32 of Agenda Book)
- Decision** : Resubmission with detailed requirement and technical specifications is suggested.
- Agenda no 17** : Proposal for purchase of sports related items. (See page no 33-34 of Agenda Book)
- Decision:** : Resubmission of proposal is recommended after thorough discussion with students.
- Agenda no 18** : Procurement of Air Conditioner for electrical workshop. (See page no 35 of agenda book)
- Decision** : Expert estimation needed and resubmission is suggested.
- Agenda 19** : Proposal for covering of front quadrangle by transparent sheet. (See page no 36 of agenda book).
- Decision** : Expert estimation is needed and resubmission with PWD estimate is suggested.
- Agenda 20** : Proposal for barricading and pathway in Alumni Park. (See page no 37 of agenda book.)
- Decision** : Approved for 300000/- (Rs three lacs only) as proposed.
- Agenda 21** : Any other agenda with the permission of Hon'ble Chairman sir (Member secretary raised various issues regarding GATE classes, meter installation in residential houses and procurement through GeM).
- Decision** : **Regarding GATE classes.**
- Biometric attendance of students is recommended.
  - Experts should be invited from outside.
  - Classes should be considered as valid only if more than 50% of registered interested students are present.

**: Regarding installation of meters in residential quarters**

- The work order of meter installation in every quarter should be given to PWD (E & M) division.
- Every month meter reading work has to be done by college class III employees.
- Billing should be done as per CSEB residential tariff software.

**: Regarding procurement through GeM**

- If item categories are available in GeM then procurement should be done preferably through GeM.

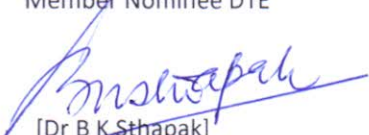
  
[DR. M L Agrawal]  
Member

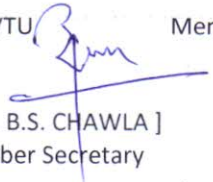
  
[ Dr G K Agrawal]  
Member


[ Prof Abhitabh Dubey]  
Member Nominee DTE

  
[ Shri A D Patil ]  
Member Nominee CSVTU

[ Mr. Santosh Kumar ]  
Member Nominee from NTPC

  
[Dr B K Sthapak]  
Member

  
[ DR. B.S. CHAWLA ]  
Member Secretary

  
[ Prof. A Biswas ]  
Chairman