



Minutes of Fourth B.O.G. Meeting Held On 06/04/2018 at Hotel Ananda Imperial Bilaspur (C. G.)

The fourth BOG Meeting under TEQIP-III of Govt. Engineering College, Bilaspur was held on 06.04.2018 at Hotel Ananda Imperial Bilaspur. The meeting was chaired by Prof. A. Biswas, Director NIT Rourkela. The members attended the meeting were

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| 1. Prof. A. Biswas, Director NIT Rourkela | - | Chairman |
| 2. Dr. B. K. Sthapak, former Vice Chancellor, CSVTU, Chhattisgarh | - | Member |
| 3. Mr. A. D. Patil, CSVTU Nominee, Bhilai | - | Member |
| 5. Dr. R. S. Parihar, DTE Nominee, Raipur | - | Member |
| 6. Dr. M. L. Agrawal, Professor, Dept. of Civil Engg., GEC, Bilaspur | - | Member |
| 7. Dr. G. K. Agrawal, Professor, Dept. of Mech. Engg., GEC, Bilaspur | - | Member |
| 8. Dr. B. S. Chawla, Principal, Govt. Engg. College, Bilaspur | - | Member Secretary |

In the meeting, following decisions were taken –

Part –I

Action taken report for fourth quarter of 2017-18 (01.01.2018 to 31.03.2018)

(See page no. 01-21 of Agenda Book)

During discussion, following points were raised:

- Hostels are to be connected through optical fiber and Later on surveillance activities can be carried out.
- NPIU guideline/rules are to be followed for all activities under TEQIP III and wherever possible, the purchases are to be made through GeM.
- The decisions taken by BoG are to be implemented as per NPIU guide line.
- All payments must be made within a week, if there is no issue regarding payment. The appropriate action should be taken to resolve the issue towards timely payment.
- In action taken report/ volume of work for minor civil work in the form of square feet covered and other relevant details should be mentioned.
- Outcome of training activities in action taken report should be included and academic compliance must be narrated. Also training titles should be mentioned.
- In place of individual's name designation should be mentioned.
- Action taken report to be submitted in revised format as below:

Faculty Training Activity:

Sl.	Name, Designation and Department of Trainee	Topic	Venue	Duration	Expenditure Details				
					Date of bill receipt	Payment Date	Course Fee	Misc. Expenses	Total

Student Training Activity:

Sl.	Students Detail			Topic	Venue	Service Provider	Duration	Outcome	Expenditure Details		
	no	Sem	Branch						Course Fee	Misc. Expenses	Total

Procurement Activity

Sl.	Package Name and No.	Item Name	Brief specifications	Qty	Mode of purchase	Amount of purchase order	Vendor Name and Place	Expenditure Details			
								Material receipt Date	Bill receipt date	Date of payment	Actual Payment

Meeting & Miscellaneous Activity (Under IOC Head):

Sl.	Meeting	Participant details	Date	Purpose of meeting	Venue	Expenditure Details				
						Date of bill receipt	Payment Date	Hon./other	Misc. Expenses	Total

Procurement Activity (Under IOC Head):

Sl.	Package Name and No.	Item Name	Brief specifications	Qty	Mode of purchase	Amount of purchase order	Vendor Name and Place	Expenditure Details			
								Material receipt Date	Bill receipt date	Date of payment	Actual Payment

Teqip Staff Expenditure (Under IOC Head):

Sl.	Name of Staff	Salary Month	Payment Date	Amount

- Corrected action taken report is submitted for approval along with minutes. **(See Page 1-8 of revised action taken report)**
- If any proposal regarding weighting of specification is sent to mentor institute, then the institute should wait for max two weeks after that, institute can proceed further without weighting. It is also decided that proposal of next two quarter should be sent for weighting in advance.
- Action regarding sending faculty for Ph. D. should be expedited.
- Faculty should give a small presentation after attending training program.
- With reference to NPIU mail dated 28.03.2018 (attached as Annexure-II) discussion was initiated by member secretary to seek guidance regarding configuration of BOG. Members suggested following actions
 - A.) Letter has to be sent to AICTE CRO Bhopal for nomination of AICTE member in BOG.
 - B.) Letter has to be sent to State Government for inclusion of industrialist/Educationalist/Technologist as a member in BOG.

Part-2

Confirmation of third BOG meeting minutes held on 12.01.18

(See page 22-23 of agenda book)

Third BOG meeting minutes are unanimously confirmed.

Part-3

Agenda from Teqip Fund

Agenda -1: Proposal for change in mode of purchase for projector (see page 24-25)

Decision: Projector should be purchased through GeM and the accessories may be purchased under minor item head from Teqip-III fund.

Any other agenda-1: With the permission of Hon'ble Chairman sir, member Secretary sought the permission for conducting mock SAR evaluation fifteen days before SAR submission and mock visit one month before the final visit of NBA team for five departments. It should preferably be done by the same NPIU expert who had given OBE training during 26-27 Feb 2108.


Decision: Approved as proposed.


[Dr. M L Agrawal]
Member



[Dr. G K Agrawal]
Member

[Dr. R S Parihar]
Member Nominee DTE

[Shri A D Patil]
Member Nominee CSVTU


[Dr B K Sthapak]
Member


[Dr. B S Chawla]
Member Secretary


[Prof. A Biswas] 31/10/18
Chairman