



Minutes of Meeting of 6th & 7th B.O.G. Meeting Held On 16.12.2016 And 23.02.2017 Respectively

The 6th and 7th BOG Meeting under TEQIP-II of Govt. Engineering College, Bilaspur was held on 16.12.2016 and 23.02.2017 respectively, at S.E.C.L. Head Office, Bilaspur. The meeting was chaired by Dr. R.S. Jha, Director (Personnel), S.E.C.L., Bilaspur. The members attended the meeting are –

- | | | |
|--|---|------------------|
| 1. Dr. R.S. Jha, Director (Personnel), S.E.C.L., Bilaspur | - | Chairman |
| 2. Mr. D. Lalchandani, Retd. Chairman R R B Bhopal | - | Member |
| 3. Mr. A. D. Patil, Exam Controller CSVTU Bhilai | - | Member |
| 4. Dr. S. D. Burman, (DTE Nominee) Principal GGP, Raipur | - | Member |
| 5. Dr. G. S. Singh, Prof. & Head, Deptt. of Mathematics | - | Member |
| 6. Dr. S.K. Singhai, Prof. Elect.Engg., GEC, Bilaspur | - | Member |
| 7. Dr. J. K. Chawla, Asso. Prof. Chemistry, GEC Bilaspur | - | Member |
| 8. Dr. B.S. Chawla, Principal, Govt. Engg. College, Bilaspur | - | Member Secretary |

In the meeting, following decisions were taken –

AGENDA FOR ACTIVITIES & EXPENDITURE FROM TEQIP-II FUND

Agenda no. 1 : Compliance of previous approvals for procurement and training.

Decision : Latest status : Principal / Member Secretary, GEC Bilaspur supported by Coordinator, TEQIP-II of the college has confirmed the following :-

- Principal/Member Secretary and Coordinator of GEC, Bilaspur, has confirmed that an amount of Rs.7 Crore has been sanctioned by the Government of India under TEQIP-II and an amount of Rs. 10 lakhs has been received towards interest on the said sanctioned amount of Rs.7 crores. Thus total amount available in TEQIP-II Project is Rs.7.1 Crores.
- BOG has sanctioned an amount of Rs.523.85627 lakhs for procurement of item approved from 1 to 38, as mentioned in Page No.1 & 2, which has been totally incurred and 100% procurement has been made as per approved amount by following the purchase procedures, rules etc.
- Principal/Member Secretary as well as Coordinator also confirmed that as approved by BOG, training upto 260 students in various Tool-Rooms and CRISP mentioned in Page No.-3 has been undertaken in which an amount of Rs. 8,52,400/- have been approved by BOG till date.
- The expenditure mentioned in (b) & (c) is Rs.532.38017 lakhs thus leaving behind an amount of Rs.177.61983 lakhs/- as on 23.02.2017 which is to be re-appropriated and pending proposal is required to be considered and approved by the BOG during this BOG meeting.

Agenda no. 2 : Proposal for re-appropriation of TEQIP fund including interest.

Decision Principal and Coordinator have submitted that proposal for re-appropriation of TEQIP-II fund including interest for its effective utilization, with regard to merger of 9 heads in TEQIP-II in 3 major heads as per proposal as placed in the agenda of the 6th BOG Meeting, has been approved by BOG. DTE nominee of the State Government confirmed that this is permissible as per rule and accordingly, after detailed verification, the proposal has been agreed with the direction to incur the sanctioned amount within the time frame following all the necessary procedures. Principal and Coordinator of the BOG also directed to complete the balance expenditure within the time frame to make all efforts to incur all the balance amount in TEQIP-II for the development and betterment of the Institution.

Agenda no. 3 : Proposal for procurement of equipments from TEQIP-II fund.

(i) Proposal for setting up Environment Engg. Lab in Civil Engineering Department amounting Rs. 14.64 Lacs.

Decision : BOG approved the Proposal as mentioned in Page No.-7.

(ii) : Procurement of 50-Stabilizers for amounting Rs. 2.5 Lacs for ACs. (Page No.-8)

Decision Due to non-satisfactory submission/clarification by the Principal / Coordinator, it is not agreed and deferred. It is instructed to put up the proposal in next with proper justification.

(iii) Proposal for procurement of 8-Ceiling Mounted Projectors amounting Rs. 8.0 Lacs. (Page No.- 9)

Decision Due to non-satisfactory submission / clarification by the Principal / Coordinator, it is not agreed and deferred. It is instructed to put up the proposal in next with proper justification.

Agenda no 4 : Proposal for Training Activities for faculty and students from TEQIP II fund (Page No.-10 to 52)

Decision : Proposal was approved as proposed with the condition that all training activities must be conducted through organizations which were approved in 1st BOG meeting viz. IITs, IIMs, NITs, NITTTTs, Tool Rooms, CRISP and other Govt. & Govt. subsidiary organizations. With this 100% funds allocated for training may be utilized.

It was also recommended by the BOG that during Training, the Lodging / Boarding expenses of the students from SC, ST, OBC and BPL category, who are availing scholarship shall be borne by the college which is permissible as per rule which was confirmed by the Principal/Coordinator.

AGENDA FOR ACTIVITIES & EXPENDITURE FROM COLLEGE DEVELOPMENT FUND

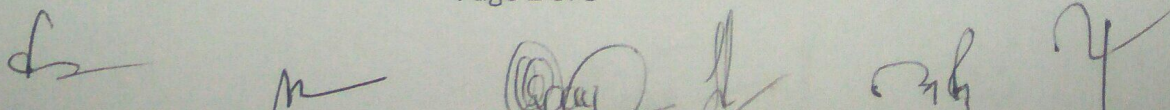
Agenda no 5.1 to 5.7 ANNEXURE-I (Page no. 53-62)

Decision : All the proposals except Proposal No. 5.3 have been approved by BOG subjected to the Store Purchase Rule of State Govt. of CG.

OTHER AGENDA WITH PERMISSION OF CHAIR

Agenda no 6.1 to 6.5 See ANNEXURE-II (Page no. 63-74)

Decision : All the proposals have been approved by BOG subjected to prevailing Store Purchase Rule of State Govt. of CG.



AGENDA RAISED DURING DISCUSSIONS AND DECISIONS

1. Two senior faculty members can be sent for training against the money already deposited in NPC.
2. The proposal relating to Honorarium of Rs 3000/- as sitting fees is approved for BOG members for attending meetings with retrospective effect has been deliberated and representative of DTE confirmed that this is as per norms and can be agreed with retrospective effect. After detailed deliberation, the proposal has been agreed subject to the acceptance of honorarium by members for attending the meeting. However, Chairman, during the deliberation, has declined to accept this honorarium.
3. The proposal relating to honorarium for TEQIP-II team comprising of Principal, Coordinator, Co-Coordinator, Nodal Officers, Asstt. Nodal Officers, Finance Officer & Finance Assistant in principle has been submitted for deliberation. However, Chairman drawn attention towards the decision of the First BOG Meeting held on 02.03.2015 as under :-

“ The proposal is not approved. Honorable Chairman Dr. R.S. Jha suggested for communicating with NPIU/SPFU and getting comments from them regarding honorarium to TEQIP Cell.”

However, Member Secretary of BOG (Principal, GEC Bilaspur), Nominee from DTE and other BOG members submitted that this type of *honorarium* has been considered by other GECs of the state. Nominee from DTE has confirmed that it is permissible under rules and Financial Guidelines of TEQIP-II, and does not attract any violation. With fee reservations, as expressed in the 1st BOG Meeting held on 02.03.2015, Chairman, abstained from any decision. However, it was unanimously agreed that this can be taken up by the Directorate of Technical Education and with their permission, necessary action can be taken in this regard as per rules and procedures because no specific guidelines could be obtained from NPIU even after the decision taken in the BOG meeting. However, BOG authorized Member Secretary of BOG & Principal alongwith Nominee from DTE for taking necessary action in this regard.

- Principal (Member Secy) submitted the following;*
- a. NPIU Financial Guidelines for TEQIP-II.
 - b. FAQ of NPIU website (ANNEXURE-III)
 - c. BOG of other two TEQIP-II institutes in the state i.e. GEC Raipur and GEC Jagdalpur have already approved the honorarium of institutional TEQIP-II team and Honorarium of sitting Fee of BOG Members. ANNEXURE-IV (a) & ANNEXURE-IV (b) – Minutes of BOG Meeting of GEC Raipur, GEC Jagdalpur.
 - d. TEQIP-II institutes in other states of the country are already giving this honorarium.
 - e. NPIU has already successfully audited the financial reports of such institutes (approved honorarium for institutional staffs involved in TEQIP-II)

All these expenditures might be booked under **Industry Institute Interaction (III) or Internal Operating Cost (IOC)** head as mentioned in TEQIP-II Financial Guidelines.

With this, Chairman appreciated the efforts put in by all the members as well as all the team member of the TEQIP-II in achieving the target given by the Government for betterment of TEQIP-II and completing the work within the time line.

4. The honorarium shall be approved from the first BOG meeting held on 02/03/15 to all the beneficiaries with retrospective effect, which are as under:-

Principal	Rs. 5,000/-	Per Month	01-No.
Co-Ordinator	Rs. 5,000/-	Per Month	01-No.
Asstt. Co-Ordinator	Rs. 4,000/-	Per Month	01-No.
Nodal Officers	Rs. 4,000/-	Per Month	04-Nos.
Asstt. Nodal Officers	Rs. 3,000/-	Per Month	03-Nos.

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Finance Officer
Finance Assistant
Office Assitant (TEQIP)

Rs. 2,000/- Per Month
Rs. 1,500/- Per Month
Rs. 1,000/- Per Month

45
01-No.
01-No.
01-No.

All these expenditures may be booked under **Industry Institute Interaction (III) or Internal Operating Cost (IOC)** head mentioned in TEQIP-II Financial Guidelines as mentioned earlier.

DTE nominee Shri S D Burman discussed the proposal with Shri S S L Bajaj, Director Technical Education; he is having following views towards honorarium

- (i) He is agreed with sitting fee for the members in the BOG meeting.
- (ii) It's not worth approving honorarium at verge of end of the project tenure.
- (iii) Issues regarding the honorarium must have been taken care of from the beginning of the formation of BOG

Finally this proposal is not approved.

[DR. G.S. SINGH]
Member

[DR. J. K. CHAWLA]
Member

[DR. S.K. SINGHAI]
Member

[D. LALCHANDANI]
Member

[A. D. PATIL]
Member nominee from CSVTU

[S.D.BURMAN]
Member Nominee from DTE

[DR. B.S. CHAWLA]
Member Secretary

[DR. R.S. JHA]
Chairman

Proposal No.	Subject	Amount (Rs in lacs)	Page No.	Decision
5.1	Establishing Language Lab	33.7	53	Duly Approved by BOG
5.2	Computers for office, Library and Faculties	26.5	54-55	Duly Approved by BOG
5.3	Electrical Wiring of Institutional Building	110.396	56-58	Not Approved by BOG
5.4	Wall mounted Fans for Workshop	2.25	59	Duly Approved by BOG
5.5	Photocopier and Printer for Exam deptt	2.175	60	Duly Approved by BOG
5.6	Fire Extinguishers	5.0	61	Duly Approved by BOG
5.7	Furniture for Students	2.95	62	Duly Approved by BOG

ANNEXURE-II

Proposal No.	Subject	Amount (Rs in lacs)	Page No.	Decision
6.1	Tube Well with accessories and for sanitary napkin vending machine and incinerator	6.4	63-70	Duly Approved by BOG
6.2	Equipment for physics lab.	4.12	71	Duly Approved by BOG
6.3	Linoleum Floor laying in Electrical Computer Lab.	0.66	72	Duly Approved by BOG
6.4	Linoleum Floor laying and vertical blinds in central computer lab run by CS / IT department	1.36	73	Duly Approved by BOG
6.5	Proposal for accessories required for TIG and MIG welding machine	0.4	74	Duly Approved by BOG

National Project Implementation Unit

(A Unit of Ministry of Human Resource Development, Govt. of India for Implementation of World Bank Assisted Projects in Technical Education)

14 March 2017

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FREQUENTLY ASKED QUESTIONS		
S.No.	Question	Response
1.	Under what head can TEQIP Coordinators be paid for their services?	The institutions may provide honorarium to officials/staff working in TEQIP Cell. Institution will lay down the norms in this regard. The expenditure may be booked under • The activity head for which he/she is working under the TEQIP cell viz. I-I-I- cells head of expenditure for Industry Academia Collaboration Coordinator, Capacity development head of expenditure for MIS officer/MIS data entry operator etc. OR • IOC head of expenditure
2.	What are the details of the TEQIP Cells to be put up at each college?	TEQIP cell should be equipped with adequate officials/staff as follows: • Academic / M&E Coordinator • Full time MIS officer and MIS data entry operator • Coordinator for Industry Academia Collaboration activities • Finance Coordinator and Accountant • Procurement Coordinator
3.	Can PhD course supervisors from IIT faculty be engaged and paid from TEQIP funds for augmenting number of PhDs?	Yes, The expenditure may be booked under FSD head of expenditure.
4.	Can faculty from non-TEQIP colleges be engaged for supporting weak students?	Yes
5.	Are the following Civil Works are permissible under the project? a) Repairing of Toilet b) Repairing of roof c) Painting of building d) False ceiling e) Parking Facility f) Filing & levelling of ground g) Civil Works for Installation of CCTV h) Channel gates etc.	No, such activities are not envisaged under the project to be carried out. Project funds are not to be utilised for "Civil works undertaken for betterment of hostels, staff quarters and non-academic structures".

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Programme Design and Implementation
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